

**Victoria Insight Meditation Society**  
**Minutes of the Council**  
**August 29, 2011**

A meeting of the Victoria Insight Meditation Society council was held at the home of John Hilditch, Victoria, B.C. on August 29, 2011. The meeting commenced at 2:10 with a short meditation.

Present:	Brock Brown	Chair
	Joyce Elliott	Programmes
	Joan Glover	Treasurer
	John Hilditch	Secretary
	Rod House	Communications

1. **Approval of the Agenda:** It was moved by Joyce Elliott that the agenda be approved as pre-circulated. The motion received unanimous endorsement. Brock declared the motion Implemented.
2. **Approval of the minutes:** It was moved by Rod House that the minutes of the July 21, 2011 meeting be approved. The motion received unanimous endorsement. Brock declared the motion Implemented.
3. **Business Arising from the minutes:**
  - Following a discussion on August 9, 2011. Joan Glover moved that a sliding scale fee of \$40 to \$60 be charged for the **Introduction to Insight Meditation Course**. Scholarships will be available. The motion received unanimous endorsement. Brock declared the motion Implemented.
  - **Study Group:** John will coordinate the council's involvement with the study group. This will involve communicating with June and Bruce 10 days before each meeting to have a reminder in the newsletter and posted on the web-site. The study group will base its discussion on the "Kamma and the end of Kamma" by Ajahn Sucitto. Heather has obtained 30 copies of the book for study group use. Heather's talks and guided meditations will be recorded and posted using the sangha's recorder. John will remind those attending that administrative dana should cover \$90, the cost of the the room rental and Heather's travel expenses.
  - **Howard Cohn's retreat:** This was very well received. Sixty-nine registered and 65 attended, with a \$705 surplus. Howie has agreed to offer a one-day retreat in 2012 but this is yet to be confirmed.
  - **Ajahn Sona's retreat** was very successful; we received many positive responses on the post-retreat questionnaire. Several people asked that we arrange for him to come back. The questionnaire responses indicated that the UVic site was considered adequate. Joyce requested that a question concerning the respondent's previous retreat experience be added to the retreat registration form.

- Registration for the **September Residential Retreat** is full with a waiting list of ten. The council congratulated Rod and Isy on their efforts.
  - **Introduction to Insight Meditation Course:** At present 5 have registered and others have expressed interest.
  - **Communications:** Rod commented that June's involvement with the newsletter has been a great help. Our own edition of Constant Contact is set up. The use of a p.a. system for the Ajahn Sona retreat was very helpful; we should consider purchasing our own system in the near future.
4. **New Council Member:** It was moved by John Hilditch that June Fukushima be invited to join the council. The motion received unanimous endorsement. Brock declared the motion Implemented.
  5. **Financial Report:** Joan noted that the financial affairs of Victoria Vipassana Community wound up on August 15, at which time Victoria Insight Meditation Society came into existence. Although she is still working on a year-end report, as of August 15 we had \$2,511 in Savings and \$6.871 in the active account. She is investigating which software would be most appropriate for our needs. Rod reminded us that we have ongoing costs such as insurance that should be factored in when calculating programme costs.
  6. **Cheque signing:** It was moved by Joyce Elliott that in the Victoria IMS accounting system that two signatures be required for cheques. The motion received unanimous endorsement. Brock declared the motion Implemented.
  7. **Registration of Victoria Insight Meditation Society (Victoria IMS) as a society:**  
We received confirmation that Victoria Insight Meditation Society is incorporated with the BC Registry Services as of August 16, 2011 at 11:02 a.m. Pacific Time. The Society Number is S-0058674.
    - Insurance will remain the same. On the advice of an expert in society matters we will not have to take out directors' insurance.
    - Other matters will be discussed at the next council meeting.
  8. **Time and Place of Next Meeting:** The next council meeting will be held at Rod House's home on Monday, Sept 26th at 1:00 p.m.
  9. **Termination of the meeting:** The meeting terminated at 4:40.